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## **MEMORANDUM**

**DATE:** December 4, 2018

**TO:** Ambulatory Surgical Treatment Center Members and Interested Persons

**FROM:** Karen Senger, RN, PSA<sup>KS</sup>  
Central Office Operations Supervisor

**SUBJECT:** Meeting Cancellation Announcement

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We regret to inform you that the Ambulatory Surgical Treatment Center Licensing Board meeting has been *cancelled* for December 12, 2018 from 10:00 a.m. to 12:00 p.m. due to lack of meeting a quorum and agenda items to hold a Board meeting. We regret any inconvenience this last minute cancellation may have caused.

The next scheduled meeting will be March 13, 2019 from 10:00 a.m. to 12:00 p.m. The location of the multipoint video conference centers will be 122 South Michigan Avenue, 7<sup>th</sup> Floor, Room 711, Chicago, 525 West Jefferson Street, 4<sup>th</sup> Floor, Springfield, and 245 W. Roosevelt, Bldg. 5, West Chicago, IL. Please mark your calendars accordingly.

If you have questions regarding this or other scheduled meetings, please contact Elaine Huddleston at (217)782-0483.

KS/emh